

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION** **ELEMENTARY** SYLLABUS 2023-2024 **(3 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
2	ELEMENTARY WRITING PACK	Chapter 1: Getting Organized		<ul style="list-style-type: none"> <li>Introducing Yourself</li> <li>What is a Sentence?</li> <li>Describing What You Do</li> <li>What is a Paragraph?</li> <li>The Writing Process</li> <li>Writing a Paragraph about Yourself</li> <li>Writing a Paragraph about a Classmate</li> <li>You Be the Editor</li> <li>Real-Life Writing: Filling Out a Form</li> <li>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 1</b> and do <b>Chapter 1</b> Grammar for Writing activity (<i>Practice 1 and 2</i>) and Paragraph Pointers activity (<i>Practice 1,2,3,4,5 and 6</i>)</li> <li><b>Extra Activity 1</b>(<i>Order the Sentences</i>)</li> <li><b>Extra Activity 1.1</b>(<i>Word Order</i>)</li> <li><b>Extra Activity 1.2</b>(<i>Editing Exercise</i>)</li> <li><b>A1 Extra Activities</b> (<i>Quiz</i>)</li> <li><b>A1 Extra Activities</b> (<i>Symbol Chart</i>)</li> </ul>	-	Paragraph	10-11 Exercise A and B, Revising
<b>CFR DESCRIPTORS</b>		The students can fill out a form about themselves.					
<b>OBJECTIVES</b>		In this chapter, the students will be able to: <ul style="list-style-type: none"> <li>Put sentences into paragraph form</li> <li>Identify subjects and verbs in sentences</li> <li>Use capital letters and end punctuation in sentences</li> <li>Write sentences with the verb be</li> </ul> Write, revise, and edit a paragraph to introduce themselves					
<b>ASSESSMENT</b>		Writing Portfolio 1 – Week 2					

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4	ELEMENTARY WRITING PACK	Chapter 5:  Writing about your day		<ul style="list-style-type: none"> <li>• Writing about a Typical Day</li> <li>• Time-Order Paragraphs</li> <li>• Writing about Your Typical Weekday</li> <li>• Writing about a Holiday</li> <li>• You Be the Editor</li> <li>• Real-Life Writing: Writing a Message on a Card</li> <li>• Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 1</b> and do <b>Chapter 3</b> Grammar for Writing activity (<i>Practice 5 and 6</i>) and Paragraph Pointers activity (<i>Practice 1 and 2</i>) and <b>Chapter 4</b> Paragraph Pointers activity (<i>Practice 1 and 2</i>) and <b>Chapter 5</b> Grammar for Writing activity (<i>Practice 1 and 2</i>)</li> <li>• <b>Extra Activity 4</b> (<i>Topic Sentence</i>)</li> <li>• <b>Extra Activity 4.1</b> (<i>Time Order</i>)</li> <li>• <b>A1 Extra Activities</b> (<i>Quiz</i>)</li> </ul>	Sample Pack A1 Level Chapter 5 p.5	Paragraph	88-89 Writing A and B, Revising
<b>CEFR DESCRIPTORS</b>		The students will be able to write, revise, and edit a paragraph about a typical day.					
<b>OBJECTIVES</b>		In this chapter, the students will be able to: <ul style="list-style-type: none"> <li>• Use time order and time-order words in paragraphs</li> <li>• Recognize two types of simple sentences</li> <li>• Use adverbs of frequency in sentences</li> <li>• Use prepositional phrases to show time</li> <li>• Apply rules for using capital letters</li> <li>• Write, revise, and edit a paragraph about a classmate's typical day</li> </ul>					
<b>ASSESSMENT</b>		Writing Portfolio 2 – Week 4					

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6	ELEMENTARY WRITING PACK	Chapter 8: Writing about a narrative		<ul style="list-style-type: none"> <li>Writing a Story</li> <li>Writing about a Personal Experience</li> <li>Use Your Imagination</li> <li>Writing a Biography of Neil Armstrong; Christiane Amanpour and Ichiro Suzuki</li> <li>Use Your Imagination</li> <li>You Be the Editor</li> <li>Real-Life Writing</li> <li>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 1</b> and do <b>Chapter 3</b> Paragraph Pointers activity (<i>Practice 3 and 4</i>) ; <b>Ready to Write 2</b> and do <b>Chapter 1</b> Grammar for Writing activity (<i>Practice 1 and 2</i>) ; <b>Ready to Write 1</b> and do <b>Chapter 9</b> Paragraph Pointers activity (<i>Practice 1 and 2</i>)</li> <li><b>A1 Extra Activities (Quiz)</b></li> </ul>	Sample Pack A1 Level Chapter 8 p.7	Paragraph	157-158  Write about an event that changed your direction of life
<b>CEFR DESCRIPTORS</b>		The students will be able to write, revise, and edit a paragraph about a trip.					
<b>OBJECTIVES</b>		In this chapter, the students will be able to: <ul style="list-style-type: none"> <li>End a paragraph with a concluding sentence</li> <li>Write past time expressions</li> <li>Use <i>before</i> and <i>after</i> as prepositions</li> <li>Write complex sentences with past time expressions</li> <li>Identify and correct sentence fragments</li> <li>Write, revise, and edit a paragraph about a trip</li> </ul>					
<b>ASSESSMENT</b>		Writing Portfolio 3 – Week 6					