

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION** **INTERMEDIATE** SYLLABUS 2023-2024 **(8 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
1	Ready to Write 2	Chapter 6: Understanding the Writing Process	72-86	<ul style="list-style-type: none"> <li>Recognizing and using the steps of the writing process</li> <li>Brainstorming, clustering, listing</li> <li>Organizing ideas into lists and outlines</li> <li>Revising and editing paragraphs</li> <li>Writing the first draft</li> <li>Sentence fragment</li> <li>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 6</b> online activities.</li> </ul>	Sample Pack A2 Level Chapter 6  p.1	Paragraph	Page No: 83  Prewriting (A- B- C), Writing and Revising
<b>CFR DESCRIPTORS</b>		<ul style="list-style-type: none"> <li>The students will be able to write a paragraph using the three steps of the writing process.</li> </ul>					
<b>OBJECTIVES</b>		<p>In this chapter, students will be able to:</p> <ul style="list-style-type: none"> <li>Recognize and use the steps of the writing process</li> <li>Practice prewriting (brainstorming clustering, listing)</li> <li>Organize ideas into simple, informal outlines</li> <li>Practice what to include in a first draft</li> <li>Use a revising checklist</li> <li>Edit paragraphs</li> </ul>					

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION INTERMEDIATE SYLLABUS 2023-2024 (8 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
2	Ready to Write 2	Chapter 2: Understanding Paragraphs	11-31	<ul style="list-style-type: none"> <li>Identifying parts of a paragraph</li> <li>Writing topic, supporting, and concluding sentences</li> <li>Using topic sentences as prompt for paragraphs</li> <li>Following steps to write well-organized paragraphs</li> <li>Compound sentences</li> <li>Paragraph unity</li> <li>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 1</b> online activities.</li> <li>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 2</b> online activities.</li> </ul>	Sample Pack B1 Level Chapter 2 p.1-2	Paragraph	Page No: 29  Exercise A, B, C, D
<b>CFR DESCRIPTORS</b>		<ul style="list-style-type: none"> <li>The students will be able to organize items on a list into groups.</li> <li>The students will be able to write a well-organized paragraph with a topic sentence, supporting sentences, and a concluding sentence about their best friend.</li> </ul>					
<b>OBJECTIVES</b>		<p>In this chapter, students will be able to:</p> <ul style="list-style-type: none"> <li>Recognize ways to organize information into groups</li> <li>Identify irrelevant information</li> <li>Identify parts of a paragraph</li> <li>Understand paragraph form</li> <li>Identify and develop topic, supporting, and concluding sentences</li> <li>Turn topic sentences into questions</li> <li>Understand paragraph unity</li> <li></li> </ul>					
<b>ASSESSMENT</b>		Writing Portfolio 1 (involving weeks 1-2)					

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION INTERMEDIATE SYLLABUS 2023-2024 (8 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
3	Ready to Write 2	Chapter 7: Supporting the Main Idea	87-111	<ul style="list-style-type: none"> <li>Using the writing process</li> <li>Writing paragraphs with supporting examples, personal experiences, facts, statistics, information from graphs and charts and quotes.</li> <li>Verbs that describe change</li> <li>Adjectives and adverbs describing degree of change</li> <li>Verbs that introduce quotes</li> <li>Introducing examples: Using <i>for example</i>, <i>for instance</i>, <i>such as</i></li> <li>Punctuating quotes</li> </ul> <p>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 7</b> online activities.</p>	Sample Pack B1 Level Chapter 7	Paragraph	<p>Page No: 92 – 93</p> <p>(Practice 2) (Activity will be carried out at the end)</p> <p>Prewriting (A- B- C- D), Writing and Revising</p>
<b>CFR DESCRIPTORS</b>		<ul style="list-style-type: none"> <li>The students will be able to write a paragraph using charts, graphs and quotes to support the main idea.</li> </ul>					
<b>OBJECTIVES</b>		<p>In this chapter, students will be able to:</p> <ul style="list-style-type: none"> <li>Choose appropriate support for main ideas</li> <li>Use verbs that describe changes to write about charts and graphs</li> <li>Recognize and choose the type of support that best proves the main point (personal anecdotes, reasons, examples, quotations, facts and statistics)</li> </ul>					

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION INTERMEDIATE SYLLABUS 2023-2024 (8 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
4	Ready to Write 2	Chapter 9: Writing Descriptions	127-147	<ul style="list-style-type: none"> <li>Using the writing process</li> <li>Writing topic sentences for opinion paragraphs</li> <li>Writing supporting details for descriptive paragraphs</li> <li>Writing descriptive paragraphs about people, places, and objects</li> <li>Sensory words</li> <li>Using adjectives</li> <li>Order of adjectives</li> <li>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 9</b> online activities.</li> </ul>	Sample Pack B1 Level Chapter 9	Paragraph	Page No: 136-145 Write a description of someone else you know well
<b>CFR DESCRIPTORS</b>		<ul style="list-style-type: none"> <li>The students will be able to write a paragraph using descriptive details about a person, place or a thing.</li> </ul>					
<b>OBJECTIVES</b>		In this chapter, students will be able to: <ul style="list-style-type: none"> <li>Recognize that descriptive paragraph about an object should create a picture with words</li> <li>Recognize what to include in a topic sentence for a descriptive paragraph</li> <li>Recognize and use descriptive details to describe people</li> <li>Use spatial order and descriptive language</li> </ul>					
<b>ASSESSMENT</b>		Writing Portfolio 2 (involving weeks 3-4) MID-TERM EXAM (involving weeks 1-4)					

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION INTERMEDIATE SYLLABUS 2023-2024 (8 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
5	Ready to Write 2	Chapter 14:  Writing personal letters and business letters	228-241	<ul style="list-style-type: none"> <li>Using the writing process</li> <li>Writing topic sentences for personal and business letters</li> <li>Writing personal letters</li> <li>Writing business letters</li> <li>Capitalization and punctuation in letters</li> <li>Letters of complaint and praise</li> </ul> <p>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 14</b> online activities.</p>	Sample Pack B1 Level Chapter 14 p. 3-5	Paragraph	Page No: 240 - Letter 2 Topic: write a business letter to a manager after the graduation
<b>CFR DESCRIPTORS</b>		<ul style="list-style-type: none"> <li>The students will be able to write, revise, edit personal and business letters.</li> </ul>					
<b>OBJECTIVES</b>		<p>In this chapter, students will be able to:</p> <ul style="list-style-type: none"> <li>Recognize and use signal words of letters</li> <li>Recognize what to include in topic sentences for personal and business letters</li> <li>Understand letter format</li> <li>Understand how to reply a letter.</li> </ul> <p>Recognize the capitalization and punctuation rules for the letters</p>					

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION INTERMEDIATE SYLLABUS 2023-2024 (8 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
6	Ready to Write 2	Chapter 10:  Expressing your opinion	148-166	<ul style="list-style-type: none"> <li>Using the writing process</li> <li>Writing topic sentences for opinion paragraphs</li> <li>Writing supporting details for opinion paragraphs</li> <li>Writing opinion paragraphs</li> <li>Using reasons</li> <li>Run-on sentences</li> <li>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 10</b> online activities.</li> </ul>	Sample Pack B1 Level Chapter 10 p. 6-9	Paragraph	Page No: 160 – 161 Mothers with small children working outside the house Exercise B-C and Writing and Revising
<b>CFR DESCRIPTORS</b>		<ul style="list-style-type: none"> <li>The students will be able to write a paragraph that expresses their opinion on a number of topics.</li> </ul>					
<b>OBJECTIVES</b>		<p>In this chapter, students will be able to:</p> <ul style="list-style-type: none"> <li>Use convincing reasons in a logical order to develop an opinion paragraph</li> <li>Recognize what to include in a topic sentence for an opinion paragraph</li> <li>Recognize and use phrases useful for beginning a topic sentence in an opinion paragraph</li> <li>Recognize and use words that signal order of importance to organize supporting reasons in an opinion paragraph</li> </ul>					
<b>ASSESSMENT</b>		Writing Portfolio 3 (involving weeks 5-6)					

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION INTERMEDIATE SYLLABUS 2023-2024 (8 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
7	Ready to Write 2	Chapter 11: Compare & Contrast paragraph	167-192	<ul style="list-style-type: none"> <li>Using the writing process</li> <li>Writing topic sentences for comparison and contrast paragraphs</li> <li>Writing comparison and contrast paragraphs</li> <li>Sentence patterns of comparison</li> <li>Comparative adjectives</li> </ul> <p>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 11</b> online activities.</p>	Sample Pack B1 Level Chapter 11 p. 12	Paragraph	Page No: 176-179 186-190
<b>CFR DESCRIPTORS</b>		The students will be able to write, revise, and edit a comparison/contrast paragraph about two cultures.					
<b>OBJECTIVES</b>		<p>In this chapter, students will be able to:</p> <ul style="list-style-type: none"> <li>Recognize and use words on comparison</li> <li>Recognize and use signal words of contrast</li> <li>Recognize what to include in topic sentences for paragraphs that compare and contrast</li> <li>Recognize appropriate topics to compare and contrast</li> </ul>					

**HASAN KALYONCU UNIVERSITY/SCHOOL OF FOREIGN LANGUAGES**  
**WRITING AND COMMUNICATION INTERMEDIATE SYLLABUS 2023-2024 (8 Weeks)**

WEEK	COURSEBOOK	CHAPTER	PAGES	ACTIVITIES	SAMPLES	TYPE OF PARAGRAPH/ESSAY	IN-CLASS ACTIVITY
8	Ready to Write 2	Chapter 12:  Analysing Causes and Effects	193-212	<ul style="list-style-type: none"> <li>Using the writing process</li> <li>Writing topic sentences for cause and effect paragraphs</li> <li>Writing cause and effect paragraphs</li> <li>Paragraph unity</li> <li>Complex sentences with <i>because</i> and <i>since</i></li> <li>Go to <a href="https://www.pearsonelt.com/myenglishlab.html">https://www.pearsonelt.com/myenglishlab.html</a> and choose <b>Ready to Write 2</b> and do <b>Chapter 12</b> online activities.</li> </ul>	Sample Pack B1 Level Chapter 12 p. 13-17	Paragraph	Page No: p. 200-211 Paragraph Practice 4 (any topic can be given from the list)
<b>CFR DESCRIPTORS</b>		The students will be able to write, revise, and edit a cause or an effect paragraph about divorce.					
<b>OBJECTIVES</b>		In this chapter, students will be able to: <ul style="list-style-type: none"> <li>Recognize and using signal words that introduce causes and effects</li> <li>Recognize what to include in topic sentences for cause and effect paragraphs</li> <li>Analyse situations</li> <li>Recognize elements of paragraph unity</li> </ul>					
<b>ASSESSMENT</b>		END-OF-TERM EXAM (involving weeks 1-8)					